

DEWITT COUNTY APPRAISAL DISTRICT

103 E. BAILEY
CUERO, TEXAS 77954

CHIEF APPRAISER
DENISE MOORE, RPA

PHONE (361) 275-5753
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BOARD OF DIRECTORS

NOTICE OF MEETING

PLACE: DeWitt County Appraisal District Office

DATE: Tuesday, January 19, 2021 at 5:30 P.M.

AGENDA:

1. Call to Order.
2. Public Comment.
3. Election of Board Officers for 2021.
4. Appoint Recording Secretary and Assistant Recording Secretary.
5. Authorization to sign checks.
6. Approval of minutes of December 15, 2020 meeting.
7. Financial report of the District as of December 31, 2020.
8. Authorize Bookkeeper to make bank drafts for 2021.
9. Approve investment policy.
10. Consider and approve DeWitt County Appraisal District General Policies.
11. Approve TCDRS retirement plan for 2021.
12. Chief Appraiser evaluation.
13. Appoint Appraisal Review Board member for term beginning January 1, 2021
14. Chief Appraisers report
15. Announce next meeting.


Conyetta G. Swaney, Chairman

POSTED: DeWitt County Courthouse
DeWitt County Appraisal District
TEXAS REGISTER, January 12, 2021
www.dewittcad.org

DeWitt County Appraisal District
Chief Appraiser Evaluation

Employee Name: _____

Date Evaluation Performed: _____

Performance Standards: Please rate performance. Add additional comments as desired.

- 1) Inability to meet expectations; disciplinary action should be considered.
- 2) Below standard expectations; improvement needed.
- 3) Meets basic requirements
- 4) Exceeds basic requirements
- 5) Exceptional performance

1. The Chief Appraiser keeps the Board of Directors informed of such matters as deemed necessary concerning compliance of applicable laws, personnel issues, budget and other matters as they may arise.

Rating _____

Comments: _____

2. The Chief Appraiser maintains a positive relationship with the Board of Directors. Attends and effectively participates in meetings with the Board and its committees.

Rating _____

Comments: _____

Send with agenda

3. The Chief Appraiser prepares and manages the district budget in an efficient and effective manner.

Rating _____

Comments: _____

4. The Chief Appraiser accepts responsibility for the general efficiency of the appraisal district and for the development and overall welfare of the staff.

Rating _____

Comments: _____

5. The Chief Appraiser delegates to appraisal district personnel duties and authority with the knowledge that the delegation of duties does not relieve him of final responsibility for any actions taken.

Rating _____

Comments: _____

6. The Chief Appraiser works well with the taxing units, media and the general public maintaining effective communication and good public relations.

Rating _____

Comments: _____

7. The Chief Appraiser manages the District office and staff with an overall presentation of being highly skilled, friendly, and displaying customer-focus.

Rating _____

Comments: _____

8. The Chief Appraiser manages his time effectively between district management, appraisal responsibilities and his training and professional development.

Rating _____

Comments: _____

9. The Chief Appraiser has the respect and cooperation of the staff.

Rating _____

Comments: _____

10. The Chief Appraiser manages the District affairs effectively according to District policies and procedures and guidelines set forth in the Texas Property Tax Code.

Rating _____

Comments: _____

11. The Chief Appraiser keeps abreast of latest trends in the appraisal field and changes in the law by attending and educational conferences, conventions, classes, seminars etc.

Rating _____

Comments: _____

Combined Overall Rating _____

Comments: _____

Directors Signature